

1 **MINUTES OF THE REGULAR MEETING** of the City Council of the City of Orange City, Florida,  
2 held on Tuesday, June 25, 2019 at 6:30 p.m. in Council Chambers, 201 N. Holly Avenue, Orange City.

3  
4 **CALL TO ORDER**

5  
6 The meeting was called to order at 6:30 p.m. by Mayor Blair and roll call was taken.  
7

8 **ROLL CALL**

9  
10 **PRESENT:** Mayor Gary A. Blair; Vice Mayor Bill O'Connor; Council Members: O. William (Bill)  
11 Crippen, Jim Mahoney, Kelli Marks, Martin Harper, Jeff Allebach; City Attorney William Reischmann;  
12 City Manager Dale Arrington; City Clerk Gloria Thomas.

13  
14 **ABSENT:** None at this time  
15

16 **INVOCATION/PLEDGE OF ALLEGIANCE**

17  
18 The Invocation was given by Pastor Mike Carroll, First Assembly Deland, followed by the Pledge of  
19 Allegiance.  
20

21 **1. ABSENCES:**

22  
23 None at this time  
24

25 **2. PRESENTATIONS/PROCLAMATIONS:**

26  
27 A. Orange City Alliance Report, Tammy Mauldin, Executive Director  
28

29 Tammy Mauldin delivered a PowerPoint presentation (a copy of which is attached and becomes a  
30 permanent part of these minutes) that explained the Business Retention Project for FY 18/19. Ms. Mauldin  
31 provided the program mission, a retention survey, three-year trends, and reviewed the Business Retention  
32 Highlights for the first three-quarters of FY 18/19. She provided graphs for industry representation and  
33 business projections.  
34

35 Ms. Mauldin discussed the workforce/business plan. She noted that 47% of the companies interviewed  
36 are experiencing difficulty recruiting skilled and professional employees and that 53% are unaware  
37 workforce training funds are available. She stated that Chinchor Electric had worked successfully with  
38 CareerSource in employing professional employees.  
39

40 Ms. Mauldin reported that 38% of the companies interviewed were concerned about legislation adversely  
41 affecting their business. She discussed the business climate, recurring themes, strengths and weaknesses  
42 of the business in Orange City.  
43

44 **3. CITIZEN COMMENTS:**  
45

1 Jose Vargas, President, Volusia Titans AAU Football League, came forward to thank Council for the use  
2 of Valentine Park. Mr. Vargas stated that he hopes to continue the partnership with the City.

3  
4 **4. CONSENT AGENDA:**

- 5  
6 A. Contract Award for Dodge Original Equipment Manufacturer (OEM) Parts and Service with  
7 DeLand Chrysler Jeep Dodge Ram  
8 B. Volusia Titans AAU Football League – Valentine Park Usage  
9 C. Cooperative Agreement Disaster Management Services with Tetra Tech, Inc.  
10 D. Approve Minutes for June 11, 2019 Regular Meeting

11  
12 **Council Member Crippen moved to approve the Consent Agenda, seconded by**  
13 **Council Member Mahoney, the motion passed by a 7/0 roll call vote of the City**  
14 **Council.**

15  
16 **5. ORDINANCES – FIRST READING:**

17  
18 None at this time.

19  
20 **6. PUBLIC HEARINGS/ORDINANCES-SECOND READING:**

21  
22 None at this time.

23  
24 **7. RESOLUTIONS:**

25  
26 None at this time.

27  
28 **8. DISCUSSION AND ACTION:**

- 29  
30 A. Consideration of Special Event Application – Country & Bluegrass Festival

31  
32 Becky Mendez, Development Services Director, stated that a special event request for Valentine Park was  
33 received. She noted that this is a free event open to the public and requires City Council approval. A date  
34 change of October 19, 2019 for the event was requested. This change does not conflict with any other  
35 events in the City.

36  
37 Ms. Mendez advised that staff recommend the City Council approve the request with the following  
38 conditions:

- 39 1. Complete a Police Off-Duty Detail contract to hire two police officers for the four hour event, and pay  
40 the \$360.00 resource fee (\$45 per hour per officer).  
41 2. Pay the \$467.72 resource fee for City Public Works staffing, which includes 2 employees for one hour  
42 prior, 4 employees during the event, and 2 employees for two hours after, at an hourly rate of \$21.26.  
43 3. Pay the \$200 park rental fee for two pavilions and one ball field.  
44 4. Pay the \$300 resource fee for one City fire fighter paramedic and one EMT personnel for the four hour  
45 event.

- 1 5. The sanitation plan must include a minimum of four port-o-lets and seven trash cans provided by the  
2 applicant. These are in addition to the restrooms and eight trash cans available on-site.
- 3 6. A copy of the special event insurance rider must be provided.
- 4 7. An executed and active event insurance form must be received directly from the insurance company  
5 at least two weeks prior to event date. The executed insurance form must show The City of Orange  
6 City as both certificate holder and additionally insured. The form must also specifically reference the  
7 event name, event date, and covered activities, including any bounce houses, petting zoos, water slides,  
8 or other recreational activities not specifically mentioned herein within the details or additional  
9 information box.
- 10 8. Any recreational activities not covered by your special event insurance must be separately insured by  
11 the vendor supplying the equipment/activity. A copy of the vendor's active insurance for the specified  
12 activity/equipment must be provided to Development Services Director directly from the vendor's  
13 insurance company.
- 14 9. It is the event sponsor's responsibility to ensure that all food vendor licenses/insurances are obtained  
15 and maintained by each food vendor at the time of the event. Food vendors will be subject to inspection  
16 by the Fire Marshal and the Department of Health at their discretion.
- 17 10. A complete and accurate as possible list of vendors, including the business name, contact name, and  
18 phone number, must be submitted with sufficient time to contact and acquire any outstanding  
19 insurance/license forms necessary for their participation.
- 20 11. A detailed site plan showing the location/layout of vendors and activities must be submitted to the  
21 City, as well as a traffic control and sanitation plan for this event.
- 22 12. Copies of any fliers/advertisements for this event. Additionally, the applicant may contact the City's  
23 Public Information Coordinator, Danielle FitzPatrick, to discuss the possibility of advertising this  
24 event through the City's media outlets.
- 25 13. Valentine Park is the City's designated storm debris collection area for clean-up after severe weather  
26 events. The festival is planned during hurricane season. The City reserves the right to close Valentine  
27 Park to the public, if necessary, for post weather event recovery and shall not be held responsible for  
28 damages from the applicant for any lost revenue.

29  
30 Vice Mayor O'Connor inquired about a new law that prohibits inflatables at community events. He asked  
31 what effect that would have on Orange City events. Ms. Arrington stated that Volusia County staff banned  
32 inflatables at County owned parks. The County did not pass a law that would affect the municipalities.

33  
34 Council Member Marks voiced concerns and inquired about the applicant providing additional trash cans,  
35 licensing for vendors and notifying the public through social media.

36  
37 Council Member Mahoney inquired about the motivation behind the festival.

38  
39 Francine Lucas, 260 N. Industrial Ave., Program Management Director, Small Business Development  
40 Program, Inc. came forward and replied that the motivation is to assist with new small business growth,  
41 at no expense to the business.

42  
43 Council Member Marks asked how the company was started.

44

1 Ms. Lucas replied that the Country and Bluegrass Festival is a huge success in other cities, this will be the  
2 first time the festival will be held in Orange City. The Festival has helped fund tuition and books for under  
3 privileged and disabled students. She noted that her family has a passion for country music.  
4

5 **Vice Mayor O'Connor moved to approve the special event request with the 13**  
6 **conditions recommended by staff, seconded by Council Member Marks the motion**  
7 **passed by a 7/0 roll call vote of the City Council.**  
8

9 B. Update to Five Year Sidewalk Construction and Rehabilitation Plan  
10

11 Raul Palenzuela, City Engineer, reviewed the status update to the five year sidewalk construction and  
12 rehabilitation program. Mr. Palenzuela provided a PowerPoint presentation (a copy of which is attached  
13 and becomes a permanent part of these minutes.)  
14

15 Mr. Palenzuela reported that the City's current plan must be updated. Due to funding constraints several  
16 of the projects were deferred and have been reincorporated into this update. He listed the basic criteria for  
17 adhering to updated standards.  
18

19 Mr. Palenzuela provided the existing five-year plan as well as the future five-year plan. He noted that the  
20 idea is to provide improved continuity and connectivity to Mill Lake Park.  
21

22 Mr. Palenzuela requested that Council approve the plan as presented or suggest reordering of the project  
23 list.  
24

25 Council Member Marks requested that N. Leavitt Ave. from Graves to Wisconsin Aves be considered due  
26 to requests she has received from residents in her district.  
27

28 Council Member Crippen requested that E. Lansdowne Ave be considered, as well.  
29

30 Council Member Harper inquired about sidewalk plans for Monastery Road.  
31

32 Mr. Palenzuela stated that he will investigate Monastery Road.  
33

34 A discussion between Council and Mr. Palenzuela ensued.  
35

36 **Council Member Allebach moved to adopt the updated five-year sidewalk**  
37 **rehabilitation plan, as presented, seconded by Council Member Crippen.**  
38

39 In response to a question from Council Member Marks, Ms. Arrington advised that Council is approving  
40 the plan, as submitted. The sidewalk projects Council requested tonight will be evaluated. The FY 19/20  
41 budget will list the sidewalks that will be funded.  
42

43 **The motion passed by a 7/0 roll call vote of the City Council.**  
44

1 C. Citywide Street Lighting

2  
3 Christine Davis, Finance Director, delivered a PowerPoint presentation (a copy of which is attached and  
4 becomes a permanent part of these minutes.) Ms. Davis informed Council regarding staff actions  
5 pertaining to street lights throughout the City.

6  
7 Ms. Davis reviewed the lack of street lighting on Saxon Blvd. She discussed a citywide Duke Energy LED  
8 upgrade initiative, citywide street light inventory, FDOT pedestrian crosswalk improvements (Volusia  
9 County), and citywide street light standardization.

10  
11 Ms. Mendez came forward and advised that FDOT suggested an upgrade to approved pedestrian lights at  
12 eight intersections along U.S. 17-92.

13  
14 Ms. Mendez stated that it is not permissible to use CRA funds to install street lights; CRA funding can  
15 only be used to cover capital improvements.

16  
17 Ms. Mendez reported on the current conditions of street lighting at the intersections of Blue Springs Ave.,  
18 Ohio Ave., and U.S. 17-92. She presented the standardizations of the corridor, the Sanibel, Clermont and  
19 Biscayne lighting styles and requested Council decide on a preferred light fixture.

20  
21 A discussion ensued between Council regarding the current lighting, reduction of the current poles at the  
22 intersections, LED lighting and the costs to upgrade.

23  
24 Ms. Davis closed the presentation by requesting Council's direction.

25  
26 Ms. Mendez stated that this matter will be brought back to Council for a final decision, at a later date. Ms.  
27 Mendez asked Council if they would like staff to research standardizing the U.S. 17-92 corridor or are the  
28 street lighting issues brought forward enough to deal with at this time.

29  
30 Council Member Mahoney responded that he would like the areas that are deficient in light to be a priority.

31  
32 Ms. Arrington summarized the discussion and direction from Council as follows. Increase lighting on  
33 Volusia Ave. from Rhode Island Ave to Saxon Blvd. and Enterprise Road with LED lighting. Speed up  
34 the process with Duke Energy to change the current lighting to LED throughout the City. Look at the cost  
35 of special fixtures within the historic district and CRA as an alternative to standard cobra head lighting  
36 It was the consensus of the Council to proceed with Ms. Arrington's suggestion.

37  
38 **9. REPORTS:**

39  
40 A. City Manager

41  
42 No report.

43  
44 B. City Clerk

45  
46 No report.

1 C. City Attorney

2  
3 No report.

4  
5 **10. NEW BUSINESS:**

6  
7 Council Member Harper asked if cots could be provided in the shelters during hurricanes. Ms. Arrington  
8 advised that the shelters are controlled by the School Board.

9  
10 Council Member Harper asked if a city ordinance exists that provides clarification regarding tree  
11 maintenance responsibility in Orange Tree Village. Ms. Arrington responded that the responsibility does  
12 not lie within city government.

13  
14 Council Member Harper requested an agenda item be brought forward regarding single use plastics.

15  
16 **It was the consensus of the Council for staff to bring forward an agenda item**  
17 **regarding this issue.**

18  
19 **11. APPROVAL OF MINUTES:** See Consent Agenda

20  
21 **12. COUNCIL & MAYOR'S COMMENTS AND REPORTS**

22  
23 Council Member Mahoney stated that Pastor Mike's invocation was telling in terms of serving on a  
24 Council. He wished everyone a happy Fourth of July.

25  
26 Vice Mayor O'Connor stated that he was pleased to see both chambers in attendance and thanked everyone  
27 who attended the meeting.

28  
29 Council Member Crippen asked if the skate park was open to the public.

30  
31 Mr. Palenzuela came forward and provided an update regarding the skate park. He noted that the park is  
32 not open to the public until final inspection.

33  
34 Council Member Crippen stated that skate boarders were currently using the park. He complimented the  
35 Park departments work around Mill Lake Park. He commented that great things are happening around the  
36 City.

37  
38 Council Member Allebach reported that the TPO meeting will be held tomorrow and the list of priority  
39 projects will be discussed. He announced a presentation at the Villages that concerned automated vehicle  
40 driving. Council Member Allebach announced that he will be traveling to London on Friday. He wished  
41 everyone a happy Fourth of July.

42  
43 Council Member Harper reported that he attended his grandson's high school graduation in Washington.  
44 He stated that he will be very busy on Saturday attending various events.

45

1 Council Member Marks thanked everyone who attended the meeting. She asked if anyone from Council  
2 was planning on attending the VIA Gala on July 13<sup>th</sup> at the Sorosis club. She wished everyone a happy  
3 Fourth of July

4 Mayor Blair reported that he has been working on projects around his home and wished everyone a happy  
5 Fourth of July.

6  
7 Mayor Blair advised that he would entertain a motion to adjourn.

8  
9 **Council Member Crippen moved to adjourn the City Council meeting,**  
10 **seconded by Vice Mayor O'Connor, the meeting was adjourned by a**  
11 **unanimous voice vote of the City Council.**

12  
13 **13. ADJOURN:**

14  
15 There being no further business, Mayor Blair adjourned the meeting at 8:42 p.m.

16  
17 **RESPECTFULLY SUBMITTED:**

18  
19 \_\_\_\_\_  
20 Melani Beringer  
21 CMC, Deputy City Clerk

**APPROVED ON:**

07/09/2019  
Date