

1 **MINUTES OF THE REGULAR MEETING** of the City Council of the City of Orange City, Florida,  
2 held on Wednesday, September 11, 2019 at 6:30 p.m. in Council Chambers, 201 N. Holly Avenue, Orange  
3 City.

4  
5 **CALL TO ORDER**

6  
7 The meeting was called to order at 6:30 p.m. by Mayor Blair and roll call was taken.  
8

9 **ROLL CALL**

10  
11 **PRESENT:** Mayor Gary A. Blair; Vice Mayor Bill O'Connor; Council Members: O. William (Bill)  
12 Crippen, Jim Mahoney, Martin Harper, Jeff Allebach; City Attorney William Reischmann; City Manager  
13 Dale Arrington; Deputy City Clerk Melani Beringer.

14  
15 **ABSENT:** Council Member Kelli Marks  
16

17 **INVOCATION/PLEDGE OF ALLEGIANCE**

18  
19 The Invocation was given by Associate Pastor Callahan-Calvary Chapel, followed by the Pledge of  
20 Allegiance.  
21

22 **I. SPECIAL PUBLIC HEARING ON ADOPTION OF MILLAGE RATE AND BUDGET FOR**  
23 **FISCAL YEAR 2019/2020**  
24

25 **Mayor's Opening Comments:**

26  
27 The City of Orange City intends to adopt a millage rate and budget for Fiscal Year 2019/2020.  
28 The rolled-back rate is 7.6941 and the proposed millage rate is 8.0000 mills which is 3.96%  
29 above the rolled-back rate as provided by the Property Appraiser of Volusia County.  
30

31 **First Reading of Budget & Millage Ordinances:**

- 32  
33 A. **ORDINANCE NO. 610** An Ordinance of the City Council of the City of Orange City,  
34 Florida, certifying the millage rate for fiscal year 2019-2020 on all taxable property  
35 located within the City of Orange City, Volusia County, Florida; repealing all  
36 ordinances or parts of ordinances in conflict herewith; and providing for an effective  
37 date.  
38

39 Mr. Reischmann read the title of Ordinance No. 610 into the record.  
40

- 41 B. **ORDINANCE NO. 611** An Ordinance of the City Council of the City of Orange City,  
42 Florida, adopting the Annual Budget for the 2019-2020 Fiscal Year beginning October  
43 1, 2019, and ending September 30, 2020; authorizing subsequent amendments by  
44 resolution; repealing all ordinances or parts of ordinances in conflict herewith; and  
45 providing for an effective date.

1 Mr. Reischmann read the title of Ordinance No. 611 into the record.

2

3 **Staff Presentation**

4

5 Christine Davis, Finance Director, provided a PowerPoint presentation (a copy of which is attached and  
6 becomes a permanent part of the minutes) that described the FY 2019/2020 budget development.

7

8 Ms. Davis provided a brief history of the budget activities to date, as well as the budget goals identified  
9 at the Strategic Planning Workshop. She explained the ad valorem taxable value for properties in the City,  
10 and gave a summary of all funds, including the Project fund.

11

12 Ms. Davis presented a summary comparison of the various funds that comprise the budget. She stated that  
13 the major funds are the General Fund, Utility Enterprise Fund, Stormwater Enterprise Fund and the CRA  
14 Fund. Other funds include the Impact Fee Fund, Forfeiture Fund, Solid Waste Special Assessment Fund,  
15 Shadow Ridge Street Lighting District and Briarwood South Streetlight District.

16

17 Ms. Davis reported the following items included in the budget:

- 18 ▪ Sponsorships & Contributions (\$20K)
- 19 ▪ Pledge to the Neighborhood Center (\$15K)
- 20 ▪ Continued Funding for Special Events (\$63K)
- 21 ▪ Replacement IT Hardware (\$45K)
- 22 ▪ Two New & Seven Replacement Vehicles (\$303K)
- 23 ▪ Replacement Fire Engine #68 – Capital Lease (\$97K)
- 24 ▪ Streets & Sidewalks (\$160K)
- 25 ▪ Park Facility Improvements (\$170K)
- 26 ▪ Contingency Fund (\$75K)

27

28 Ms. Davis discussed the following items not included in the budget:

- 29 ▪ Six New Positions (\$395K Recurring Payroll)
- 30 ▪ Funds for Reserve Officer(s) (\$30K)
- 31 ▪ New City Events
- 32 ▪ Deferred Building Improvements (\$48K)
- 33 ▪ Two Deferred Replacement Vehicles (\$64K)
- 34 ▪ Deferred Police Utility Vehicle (\$20K)
- 35 ▪ Deferred Park Improvements (\$247K)

36

37 Ms. Davis recalled that the FY 18/19 tentative millage rate was set at 8.034 mills and the 2019 calculated  
38 roll back rate is 7.6941 mills. The recommended rate for utilization on the TRIM notice was 7.791 mills.

39

40 Ms. Davis reported the millage rate options and fund overviews. She concluded with a summary of funds  
41 and the closing statements.

42

43 Ms. Davis stated that a millage rate of 7.8332 would generate enough revenue to include a new full time  
44 position in the fire, parks and recreation as well as the police departments.

45

1 Ms. Davis provided a memorandum to Council regarding the necessity of new staff positions in several  
2 departments. (A copy of which is included and becomes a permanent part of these minutes.)  
3

#### 4 **Open Special Public Hearing**

5  
6 Mayor Blair opened the public hearing by asking if anyone wanted to speak for or against Ordinance  
7 Numbers 610 and 611.  
8

9 Steven Sanders, Blue Springs Villa, came forward and stated that statistically the City's police officers are  
10 called to Walmart three times a day. He stated that a new police officer is a must for the City.  
11

12 Bernie Senez, 2097 Kings Richard Ct., stated that another police officer position is necessary for the City.  
13 He supports the recommended millage rate.  
14

#### 15 **Close Special Public Hearing**

16  
17 Mayor Blair closed the special public hearing.  
18

#### 19 **Council Discussion**

20  
21 Council Member Mahoney commented about the need for additional staff positions. He stated that he is  
22 supportive of the additional parks and recreation, as well as the fire department positions.  
23

24 Council Member Harper stated that the economy is doing well and provided a lot of new growth. He agreed  
25 with the recommended millage rate of 7.8332.  
26

27 Council Member Allebach agreed with the Council Members comments.  
28

29 Council Member Crippen stated that the growth within the City limits will warrant more City staff. He is in  
30 favor of the 7.8332 millage rate and stated that it would be in staff's advantage to choose a rate of 8.00.  
31

32 Vice Mayor O'Connor stated that he would not support raising rates to 8.0. He supports the 7.8332 to supply  
33 the City with the employees needed.  
34

## 35 **II. ADOPTION OF THE MILLAGE RATE AND BUDGET FOR FISCAL YEAR 2019/2020 ON** 36 **FIRST READING**

37  
38 A. Ordinance No. 610 (Millage Ordinance) is voted on first  
39

40 **Council Member Mahoney moved to adopt Ordinance No. 610 on first reading,**  
41 **seconded by Council Member Harper, motion passed by a 6/0 roll call vote of the**  
42 **City Council.**  
43

44 B. Ordinance No. 611 (Budget Ordinance) is voted on second  
45

1           **Council Member Crippen moved to adopt Ordinance No. 611 on first reading,**  
 2           **seconded by Vice Mayor O'Connor, motion passed by a 6/0 roll call vote of the**  
 3           **City Council.**

4  
 5 **III. ANNOUNCEMENT OF PROPOSED MILLAGE RATE**

6  
 7                           \*\*\*\*\*TO BE READ INTO THE RECORD\*\*\*\*\*  
 8

9           The City of Orange City's proposed millage rate for Fiscal Year 2019/2020 is 7.8332 mills which is  
 10           above the rolled-back rate of 7.6941 as provided by the Property Appraiser of Volusia County and  
 11           reflects an increase of 1.81% in ad valorem taxes. The final Budget Hearing will be held on  
 12           Wednesday, September 25, 2019 in Council Chambers at 201 N. Holly Avenue, at 6:30 p.m.

13  
 14 \*\*\*\*\*

15 **End special public hearing and resume regular meeting format**

16 \*\*\*\*\*

17  
 18 **1. ABSENCES:**

19  
 20 Shall the absence of Council Member Mahoney be excused from the August 27, 2019 Council Meeting?

21  
 22           **It was the consensus of the Council to approve the absence of Council Member Mahoney.**

23  
 24 **2. PRESENTATIONS/PROCLAMATIONS:**

25  
 26           A. Proclamation Constitution Week

27  
 28 Mayor Blair read a proclamation into the record that proclaimed September 17<sup>th</sup> to 23<sup>rd</sup> as Constitution Week  
 29 in Orange City and encouraged all citizens to reaffirm the ideals the Framers of the Constitution had in 1787  
 30 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties.

31  
 32 **3. CITIZEN COMMENTS:**

33  
 34 Shari Simmons, West Volusia Regional Commerce, came forward to thank the Council for attending the  
 35 ribbon cutting at Take Out Charley's. She announced Nate's Wine Down Lounge ribbon cutting on  
 36 September 13, 2019 from 5:00-7:00 p.m.

37  
 38 **4. CONSENT AGENDA:**

- 39  
 40           A. Approve August 13, 2019 Regular Meeting Minutes  
 41           B. Approve August 27, 2019 Regular Meeting Minutes

42  
 43           **Council Member Crippen moved to approve the Consent Agenda, seconded by**  
 44           **Council Member Allebach, the motion passed by unanimous voice vote of the City**  
 45           **Council.**  
 46

1 **5. ORDINANCES – FIRST READING:**

2  
3 A. **Ordinance No. 617** An Ordinance of the City Council of the City of Orange City,  
4 Florida, amending the official zoning map of the City of Orange City; said amendment  
5 changing the zoning classification for two properties located at 2375 and 2395 South  
6 Volusia Avenue, totaling approximately 8.2 acres; changing the zoning classification  
7 from Volusia County Business Planned Unit Development (B-PUD), to City Planned  
8 Unit Development (PUD); adopting the B-PUD Master Plan previously approved by  
9 Volusia County by reference; repealing all ordinances or parts of ordinances in conflict  
10 herewith; and providing for an effective date.

11  
12 Mr. Reischmann read the title of Ordinance No. 617 into the record.

13  
14 Becky Mendez, Development Services Director, provided a PowerPoint presentation (a copy of which is  
15 attached and becomes a permanent part of these minutes.) Ms. Mendez reported that Ordinance No. 617  
16 is an administrative amendment to the Official Zoning Map to apply the City Planned Unit Development  
17 (PUD) zoning classification to the subject property in accordance with the recent enclave agreement.

18  
19 Ms. Mendez noted that Ordinance No. 617 is an accompaniment to Ordinance No. 614, which amended  
20 the Future Land Use (FLU) designation of the property from Volusia County Commercial, to City  
21 Commercial General. She added that the rezoning cannot take effect unless Ordinance No. 614 is adopted,  
22 therefore assigning the property with a City FLU designation.

23  
24 Ms. Mendez provided the history of the property, Planning Commission recommendations and the  
25 rezoning review criteria.

26  
27 Ms. Mendez stated that staff recommends Council accept the Planning Commission recommendation and  
28 approve Ordinance No. 617 with the following condition:

29  
30 1. Approval is conditioned upon approval of Ordinance 614, amending the FLU of the subject property  
31 to City Commercial General, CG.

32  
33 **Council Member Crippen moved to approve Ordinance No. 617, seconded by**  
34 **Council Member Allebach, the motion passed by 6/0 roll call vote of the City**  
35 **Council.**

36  
37 **6. PUBLIC HEARINGS/ORDINANCES-SECOND READING:**

38  
39 **\*\*\*Special Public Hearings**

40  
41 A. **Resolution No. 971-19** A resolution of the City of Orange City Florida, relating to the  
42 collection and disposal of solid waste and recovered materials in the City of Orange City,  
43 Florida; reimposing solid waste service assessments against residential property located  
44 within the City of Orange City, Florida, for the fiscal year beginning October 1, 2019;

1 approving the rate of assessment; approving the Solid Waste Assessment Roll; and  
2 providing an effective date.

3  
4 Mr. Reischmann read the title of Resolution No. 971-19 into the record.

5  
6 Ms. Davis provided a PowerPoint presentation (a copy of which is attached and becomes a permanent part  
7 of these minutes.) Ms. Davis reported that Master Service Assessment Ordinance No. 211 provides for the  
8 collection of the service assessment fees through the non-ad valorem portion of the tax bill. Each year the  
9 City must certify the non-ad valorem assessment rolls to Volusia County.

10  
11 Ms. Davis advised that Resolution No. 971-19 will certify the annual solid waste assessment and rate for tax  
12 year 2019. She noted that the tax roll for FY 19/20 will not exceed \$439,920 and the solid waste service  
13 assessment fee of \$167.52 per year or \$13.96 per month is the same rate as tax year 2016, 2017 and 2018.

14  
15 Ms. Davis stated that staff recommends Council approve Resolution No. 971-19 adopting the Preliminary  
16 Rate Resolution for the fiscal year 19/20 (tax year 2019) Solid Waste Service Assessment.

17  
18 Steve Sanders came forward to mention an issue with trash being left behind by the garbage trucks.

19  
20 A discussion ensued that included the issue of trash being left behind by the garbage trucks.

21  
22 **Vice Mayor O'Connor moved to approve Resolution No. 971-19, seconded by**  
23 **Council Member Allebach, the motion passed by a 6/0 roll call vote of the City**  
24 **Council.**

- 25  
26 B. **Resolution No. 972-19** A resolution of the City of Orange City, Florida, relating to the  
27 provision of stormwater management services; confirming the preliminary rate  
28 resolution; imposing stormwater service assessments against certain real property within  
29 the incorporated area of the City of Orange City established as the stormwater service  
30 areas for the fiscal year beginning October 1, 2019; approving the Stormwater Service  
31 Assessment roll; and providing an effective date.

32  
33 Mr. Reischmann read the title of Resolution No. 972-19 into the record.

34  
35 Ms. Davis reported that Resolution 972-19 will set the final assessment resolution for stormwater. The tax  
36 roll for FY 18/19 was \$702,599 with an Equivalent Benefit Unit (EBU) rate of \$13.05. Ms. Davis stated  
37 that the preliminary tax roll for FY 19/20 has been revised to include the adopted plan for an automatic  
38 annual adjustment of 4% not-to-exceed \$756,124.

39  
40 Ms. Davis advised that this adjustment changes the EBU rate from \$13.05 to \$13.57. The average number  
41 of residential EBUs used is five. Last year the EBU rate of \$13.05 generated an average annual assessment  
42 of \$65.25 annually, or \$5.44 monthly.

43  
44 Ms. Davis stated that staff recommends Council approve Resolution 972-19 as presented.  
45

1           **Council Member Allebach moved to approve Resolution No. 972-19, seconded by**  
2           **Council Member Crippen, the motion passed by a 6/0 roll call vote of the City**  
3           **Council.**

- 4  
5           C. **Resolution No. 973-19** A resolution of the City of Orange City, Florida relating to the  
6           provision of street lighting services, facilities and programs throughout the Shadow  
7           Ridge Street Lighting Assessment area; providing authority and definitions; approving  
8           the updated Street Lighting Assessment Roll; providing for the re-imposition of the  
9           street lighting assessments; providing for collection of the assessments pursuant to the  
10          Uniform Assessment Collection Act; providing for the effect of this resolution;  
11          providing severability and an effective date.

12  
13          Mr. Reischmann read the title of Resolution No. 973-19 into the record.

14  
15          Ms. Davis reported that the Resolution No. 973-19 will certify the annual Shadow Ridge Street Lighting  
16          assessment roll and rate for tax year 2019. The revenue generated from the street lighting assessment is  
17          designated to be expensed for the costs associated with operating the lights within that subdivision.

18  
19          Ms. Davis stated that it is estimated the annual assessment will not exceed \$11,455 or \$145.00 per lot,  
20          which is a reduction from the 2018 assessment of \$192.00 per lot. Ms. Davis suggested the decrease was  
21          attributed to a reduction in attorney costs. The final assessment will be certified with the Volusia County  
22          Tax Collector by September 15, 2019.

23  
24           **Council Member Allebach moved to approve Resolution No. 973-19, seconded by**  
25           **Council Member Crippen, the motion passed by a 6/0 roll call vote of the City**  
26           **Council.**

- 27  
28          D. **Resolution No. 974-19** A resolution of the City of Orange City, Florida, relating to the  
29          provision of street lighting services, facilities, and programs throughout the Briarwood  
30          South Street Lighting Assessment area; providing authority and definitions; creating the  
31          Briarwood South Street lighting Assessment area; confirming the initial assessment  
32          resolution; approving the street lighting assessment roll; providing for the imposition of  
33          the street lighting assessments; providing for collection of the assessments pursuant to  
34          the uniform assessment collection act; providing for the effect of this resolution;  
35          providing severability and an effective date.

36  
37          Mr. Reischmann read the title of Resolution No. 974-19 into the record.

38  
39          Ms. Davis reported that Annual Rate Resolution No. 974-19 will certify the Briarwood South assessment  
40          roll and rate for tax year 2019. The revenue generated from the street lighting assessment is designated to  
41          be expensed for the costs associated with operating the lights within the subdivision and managing the  
42          annual assessment.

43  
44          Ms. Davis noted that the tax roll for FY 18/19 in place through Volusia County was \$1,596 or \$38 per lot  
45          (42 lots). The preliminary tax roll for FY 19/20 will not exceed \$2,200 or \$52 per lot. Ms. Davis stated

1 that the City will certify the final assessment with the Volusia County Tax Collector by September 15,  
2 2019.

3  
4 **Council Member Allebach moved to approve Resolution No. 974-19, seconded by**  
5 **Council Member Crippen, the motion passed by a 6/0 roll call vote of the City**  
6 **Council.**

7  
8 **\*\*\*\*End Special Public Hearings**

9  
10 **7. RESOLUTIONS:**

11  
12 None at this time.

13  
14 **8. DISCUSSION AND ACTION:**

15  
16 A. Approve Work Order No. 19 Leavitt Avenue Water Main Replacement

17  
18 Migdalia Hernandez, Public Works Director, delivered a PowerPoint presentation (a copy of which is  
19 attached and becomes a permanent part of these minutes.) Ms. Hernandez discussed the water main at  
20 Leavitt Avenue that is causing water quality problems at Blue Spring Villas. Staff is recommending that  
21 Council Approve Work Order No. 19 to Killebrew in the amount of \$65,070 and authorize the City  
22 Manager to execute the Work Order and any subsequent amendments.

23  
24 **Council Member Allebach moved to approve Work Order No. 19, seconded by**  
25 **Council Member Crippen, the motion passed by a 6/0 roll call vote of the City**  
26 **Council.**

27  
28 B. Request to Issue Scope of Services for Kentucky Avenue

29  
30 Ms. Arrington delivered a PowerPoint presentation (a copy of which is attached and becomes a permanent  
31 part of these minutes.) She provided a brief history of Kentucky Avenue.

32  
33 Ms. Arrington stated that the survey and title work show that the northerly portion of the road, as described  
34 in the 1989 PUD agreement, is owned by eight different entities.

35  
36 Ms. Arrington described the portions of the road that the City's owns. She stated that during prior Council  
37 meetings, it was noted that identifying ownership of the properties is the first step in establishing a long term  
38 maintenance program for the roadway. It will determine how the City moves forward with the maintenance  
39 of the road.

40  
41 Ms. Arrington provided options for repairing a private road stating that, a strategy to proceed, funding for  
42 the repairs, and future Council meetings to discuss the progress is necessary. She spoke about the current  
43 condition of Kentucky Ave and gave suggestions to fund the repairs.

44  
45 Mayor Blair opened the matter to Council for discussion.



1  
2 Council Member Harper suggested that the City should have no involvement with Kentucky Ave due to the  
3 road being private.

4  
5 A discussion ensued between Council and Mr. Reischmann and Ms. Arrington concerning a decision on how  
6 to proceed with Kentucky Ave.

7  
8 Mayor Blair opened the public hearing.

9  
10 Marvin Plascoe, 2084 Kings Richards Ct., President of Sherwood Oaks Home Owners Association, stated  
11 that the residents surrounding Kentucky Ave. need the road to be repaired as soon as possible. He stated that  
12 the road is deteriorating and a temporary patch is needed to repair the potholes.

13  
14 Ron Caverli, 2300 Graves Ave., Resort Manager of Orange City RV, thanked Council for taking care of  
15 Kentucky Avenue's issues. Mr. Caverli remarked about a hole in the road located near the resort.

16  
17 Ron Black, 1101 N. Lake Destiny Rd., Maitland, stated that he is one of the owners of Kentucky Ave. and  
18 has volunteered to pay his share. He stated that he is happy to help anyway possible in regards to this matter.

19  
20 Bernie Senez, came forward to state that the City will rapidly develop in the near future.

21  
22 Ms. Arrington requested direction from Council regarding the holes in Kentucky Ave.

23  
24 A discussion ensued pertaining future action that should be taken concerning Kentucky Ave.

25  
26 **Council Member Mahoney moved to authorize the City Manager to move**  
27 **forward with an RFQ, seconded by Council Member Crippen, the motion**  
28 **passed by a 6/0 roll call vote of the City Council.**  
29

30 Vice Mayor O'Connor suggested that the City move forward with researching a solution to fix the hole on  
31 Kentucky Avenue.

32  
33 Ms. Arrington stated that an agenda item will be presented at a future Council meeting pertaining this matter.

## 34 35 **9. REPORTS:**

### 36 37 A. City Manager

38  
39 Ms. Arrington reported that she attended the Mayor's Roundtable meeting. The discussions involved a  
40 growth management report provided by Clay Ervin, Director of Growth and Resource Management for the  
41 County of Volusia. Ms. Arrington stated that the full report will be included in the Friday Communication.

42  
43 Ms. Arrington stated that the second issue regarded County wide fire consolidation. She requested that this  
44 item be discussed at a future Council meeting.  
45

1 It was the consensus of the Council that this item be brought forward at another Council meeting.

2  
3 B. City Clerk

4  
5 No report at this time.

6  
7 C. City Attorney

8  
9 Mr. Reischmann reported about the most recent ADA law suits sanctions. He noted that the sanctions were severe and  
10 costly to both parties involved. He stated that these new sanctions will hopefully diminish the abuse of power and  
11 lawsuits.

12  
13 **10. NEW BUSINESS:**

14  
15 None at this time.

16  
17 **11. APPROVAL OF MINUTES:** See Consent Agenda

18  
19 **12. COUNCIL & MAYOR'S COMMENTS AND REPORTS**

20  
21 Council Member Harper stated that the City did a great job in preparing for Hurricane Dorian. He was pleased  
22 that the hurricane was not an issue for the City.

23  
24 Council Member Allebach agreed with Council Member Harper's comments. He noted that the City did a  
25 fantastic job in preparing for Hurricane Dorian. He thanked Ms. Arrington and Mr. Palenzuela for  
26 information provided pertaining to Roberts Blvd. Council Member Allebach complimented the first  
27 responders and thanked them for their service.

28  
29 Council Member Crippen thanked the first responders, City staff and Council Member Harper. He stated that  
30 staff did an excellent job in preparation for Hurricane Dorian. He thanked everyone who participated with  
31 the Monarch butterfly event.

32  
33 Council Member Crippen reported that River of Lakes met and he is looking forward to the progress with  
34 the bike trails around the City. He complimented Cassie Sprague on the accomplishment of having Colin's  
35 Dream Park completed. He thanked everyone who attended the meeting.

36  
37 Vice Mayor O'Connor commented that last year's millage rate was lowered and at the same time increasing  
38 service with new positions. He thanked staff for their efforts with the budget. He loved the citizen's  
39 participation in the budget process. He thanked all the first responders and recognized the military veterans  
40 that suffer from PTSD.

41  
42 Council Member Mahoney complimented staff on the budget outcome. He commented about the new  
43 positions being funded in this year's budget. He stated his pleasure with moving forward and tending to  
44 Kentucky Ave.

45

1 Mayor Blair reported that he participated in a conference call with the Florida League of Mayors that  
 2 pertained to funding for water projects from the Federal and State government. He stated that this will be  
 3 a subject discussed at November’s Council meeting. He requested to keep Council Member Marks in our  
 4 prayers due to a death in her family. He thanked all staff that was involved in the EOC participation.  
 5

6 Mayor Blair reported about a conversation with Senator Rick Scott.  
 7

8 Mayor Blair advised that he will entertain a motion to adjourn.  
 9

10 **Vice Mayor O’Connor moved to adjourn the City Council meeting, seconded by**  
 11 **Council Member Allebach, the meeting was adjourned by a unanimous voice vote**  
 12 **of the City Council.**  
 13

14 **13. ADJOURN:**  
 15

16 There being no further business, Mayor Blair adjourned the meeting at 9:45 p.m.  
 17

18 **RESPECTFULLY SUBMITTED:**  
 19

**APPROVED ON:**

20 \_\_\_\_\_  
 21 Melani Beringer  
 22 CMC, Deputy City Clerk

**10-08-2019**  
 Date