

1 **MINUTES OF THE REGULAR MEETING** of the City Council of the City of Orange City, Florida,
2 held on Tuesday, May 12, 2020 at 6:30 p.m. in Council Chambers, 201 N. Holly Avenue, Orange City.

3
4 **CALL TO ORDER**

5
6 The meeting was called to order at 6:30 p.m. by Mayor Blair and roll call was taken.
7

8 **ROLL CALL**

9
10 **PHYSICALLY PRESENT:** Mayor Gary A. Blair; Council Member Martin Harper; City Attorney Bill
11 Reischmann; City Manager Dale Arrington; City Clerk Gloria Thomas.

12 **TELEPHONICALLY PRESENT:** Vice Mayor Bill O'Connor; Council Members O. William (Bill)
13 Crippen, Jeff Allebach, Jim Mahoney, Kelli Marks.
14

15 **INVOCATION/PLEDGE OF ALLEGIANCE**

16
17 The Invocation was given by Council Member Harper followed by the Pledge of Allegiance.
18

19 **1. ABSENCES:**

20
21 None at this time
22

23 **2. PRESENTATIONS/PROCLAMATIONS:**

24
25 Proclamation: Water Conservation Month
26

27 Mayor Blair read a proclamation into the record proclaiming April, 2020 as Water Conservation Month
28 in the City of Orange City. He urged all residents and businesses to help protect our precious water
29 resources by practicing water saving measures.
30

31 Proclamation: National Public Works Week
32

33 Mayor Blair read a proclamation into the record proclaiming May 18-27, 2020 as Public Works Week in
34 the City of Orange City. He encouraged all citizens to acquaint themselves with issues regarding our
35 public works and to recognize the contributions Public Works officials make every day to our health,
36 safety, comfort and quality of life.
37

38 **3. CITIZEN COMMENTS:**

39
40 None at this time
41

42 **4. CONSENT AGENDA:**

43
44 None at this time
45

46 **5. ORDINANCES – FIRST READING:**

47
48 None at this time
49

6. PUBLIC HEARING/ORDINANCES SECOND & FINAL READING:

None at this time

7. RESOLUTIONS:

A. RESOLUTION NO. 103-20 A resolution of the City Council of the City of Orange City, Florida, adopting a revised building permit fee schedule to delete the private provider administrative fee; repealing all resolutions or parts of resolutions in conflict herewith; and providing for an effective date.

Mr. Reischmann read the title of the Resolution No. 103-20 into the record.

Becky Mendez, Development Service Director, came forward to state that staff recommends the removal of the private provider administrative fee from the building permit fee schedule. She noted that recently an applicant challenged the provider administrative fees charged for a multifamily development. After careful review, staff felt that the administrative fee was not necessary due to the cost saving methodology already in place. Ms. Mendez stated that staff recommends approval of Resolution No. 103-20, which will removes the private provider administrative fee from the fee schedule. Staff also requests City Council authorization to refund \$110,775.00 to the applicant of 11 multifamily buildings.

Council Member Marks moved to approve Resolution No. 103-20, and authorize the refund in the amount of \$110,775 to the applicant, seconded by Council Member Crippen, the motion passed by a 7/0 roll call vote of the City Council.

8. DISCUSSION AND ACTION:

A. Change Order Number 7: B061-0-2018; Blue Springs Nutrient Reduction (Holly Avenue Project)

Raul Palenzuela, City Engineer, discussed two projects in progress within the City. He stated that staff is requesting additional funds in the amount of \$15,000 from the Utilities Enterprise Fund. The funds are needed to provide additional valves on forced mains being installed on Thorpe Avenue for sanitary sewers.

Mr. Palenzuela stated that \$45,000 plus \$5,000 in the contingency was needed to mill E. Graves, focusing on the section between E. Oak and E. Holly Avenue. This is in addition to the current work in progress. Mr. Palenzuela proposed that the funds be leveraged from the CRA fund.

Mr. Palenzuela mentioned an additional \$11,403 to mill and resurface East Banana Avenue with the funds to also be leveraged from the CRA fund.

Mr. Palenzuela stated that staff has submitted the three items for Councils consideration.

Council Member Mahoney requested that the funds come from the CRA fund and not the General fund.

Devlin Moore, Finance Manager, responded that the funding is available through the CRA and the budget amendment will be brought forward at a later date.

1 **Vice Mayor O'Connor moved to approve Change Order Number 7: B061-**
2 **0-218 for the Blue Spring Nutrient Reduction Project, Holly Avenue,**
3 **seconded by Council Member Marks, the motion passed by a 7/0 roll call**
4 **vote of the City Council.**

5
6 B. Approve Work Order No. 137-20, Drinking Water SRF Pipe Rehabilitation Project Survey

7
8 Migdalia Hernandez, Public Works Director, stated that staff requests Council's approval to contract
9 Southeastern Surveying to complete a topographic survey to establish construction area right-of-ways in
10 order to locate all improvements and apparent utilities.

11
12 Ms. Hernandez stated that staff is also requesting that Council approve only the Southeastern Surveying
13 Topographic Survey Proposal for \$73,943. She noted that staff will not request the Surveying of
14 Subsurface Utility Designation/Marking (\$62,263), because that the City does not possess the subsurface
15 infrastructure plans necessary for performing the work.

16
17 **Council Member Marks moved to approve Work Order No. 137-20,**
18 **Drinking Water State Revolving Fund (SRF) Pipe Rehabilitation Project**
19 **Survey in the amount of \$73,943, seconded by Council Member Crippen,**
20 **the motion passed by a 7/0 roll call vote of the City Council.**

21
22 C. Park Memorial Tree/Bench Program Implementation

23
24 Ashley Gay, Parks and Recreation Superintendent, reported that there have been many requests for a
25 memorial tree/bench program within the City. Staff requests Council's guidance on implementation of a
26 memorial program

27
28 A discussion ensued between Council and Ms. Gay that pertained to bench styles, plaque size, bench cost,
29 written policy for a memorial program and a tree policy.

30
31 Ms. Arrington stated that with the guidance provided by Council, the City will move forward with a
32 memorial program.

33 34 **9. REPORTS:**

35 36 **A. City Manager**

37
38 Ms. Arrington reported that the City has responded successfully to the COVID-19 epidemic. She noted
39 that tempered glass will be installed throughout departments to provide extra protection for the employees.

40
41 Ms. Arrington advised Council to cancel the Fourth of July Fireworks to prevent any chance of furthering
42 the spread of the coronavirus. She recommended rescheduling the event in the fall.

43
44 A discussion ensued between Council and Ms. Arrington about whether to proceed with the event,
45 rescheduling the event for Veteran's Day or donating the budgeted funds to a local foodbank.

46
47 It was the consensus of the City Council to not reschedule the Fourth of July Fireworks event and to donate
48 the budgeted funds to the food pantry at the Orange City United Methodist Church.

49

1 **Vice Mayor O'Connor moved to donate \$10,000 to the Orange City United**
2 **Methodist Church food pantry, seconded by Council Member Crippen, the motion**
3 **passed by a unanimous voice vote of the City Council.**
4

5 Ms. Arrington reported that the City staff has been applying for various grants.
6

7 Ms. Arrington advised that the River of Lakes Heritage Corridor is seeking designation as a national scenic
8 byway. She noted that Council Member Crippen has provided her with the letter and requested
9 authorization to submit the letter with the Mayors signature.
10

11 It was the consensus of the Council to authorize Ms. Arrington to submit a letter of support to the River
12 of Lakes Corridor.
13

14 Ms. Arrington announced that Council Member Marks will receive a check from the City for the Backpack
15 Buddies program. She invited the Council to attend the event on May 13, 2020 at noon for a photo
16 opportunity.
17

18 **B. City Clerk**
19

20 Ms. Thomas reported four candidates have declared to run for office in the upcoming elections.
21

22 **C. City Attorney**
23

24 No report at this time.
25

26 **10. NEW BUSINESS:**
27

28 None at this time
29

30 **11. APPROVAL OF MINUTES:** April 28, 2020 Regular Council Meeting
31

32 **Council Member Harper moved to approve the April 28, 2020 Regular Council**
33 **Meeting minutes, seconded by Council Member Crippen, the motion passed by a**
34 **unanimous voice vote.**
35

36 **12. COUNCIL & MAYOR'S COMMENTS AND REPORTS**
37

38 Vice Mayor O'Connor stated that staff is very responsive to his needs and requests. He stated that he looks
39 forward to being physically present on the dais very soon. He complimented staff on a job well done by
40 everyone.
41

42 Council Member Allebach concurred with Vice Mayor O'Connor on all the efforts from staff. He stated
43 that he is pleased with the way staff has handled the COVID-19 situation.
44

45 Council Member Mahoney agreed with the comments from Vice Mayor O'Connor and Council Member
46 Allebach. He stated it has been interesting to see how everyone has adapted to the disruption the virus has
47 caused and it will be nice to work face to face with people once again.
48

1 Council Member Marks reported that a student at Spruce Creek elementary held a peanut butter and jelly
2 drive and the Jiffy and Smuckers Company donated 10,000 sets of peanut butter and jelly. The student
3 donated 100 sets to Backpack Buddies. She thanked Vice Mayor O’Connor for the toy donations from his
4 neighbors. Council Member Marks stated that she did not receive the grant given to the local business due
5 to her business location at her home.

6
7 Council Member Harper commented that he is hungry for a peanut butter and jelly sandwich. He had no
8 reports at this time.

9
10 Council Member Crippen stated that he appreciated the support from IT on an issue he was having with
11 his iPad. He thanked staff for all of their amazing hard work. He commented that the virus may go on for
12 a long time and a vaccine is a long way out. He stated everyone needs to be safe and continue to practice
13 social distancing.

14
15 Mayor Blair stated that he received a letter from the Halifax Humane Society and encouraged everyone
16 to make a donation. He reminded everyone that there are a lot of unemployed citizens that need our help.
17 He reported that he has participated in the Mayors conference calls.

18
19 Mayor Blair entertained a motion to adjourn.

20
21 **13. ADJOURN:**

22
23 **Council Member Crippen moved to adjourn the City Council meeting, seconded**
24 **by Council Member Mahoney, the meeting was adjourned by a unanimous voice**
25 **vote of the City Council.**

26
27 There being no further business, Mayor Blair adjourned the meeting at 8:28 p.m.

28
29
30 **RESPECTFULLY SUBMITTED:**

APPROVED ON:

31
32 _____
33 Melani Beringer
34 CMC, Deputy City Clerk

05-26-2020
Date