

1 **MINUTES OF THE REGULAR MEETING** of the City Council of the City of Orange City, Florida,  
2 held on Tuesday, August 25, 2020 at 6:30 p.m. in Council Chambers, 201 N. Holly Avenue, Orange City.

3  
4 **CALL TO ORDER**

5  
6 The meeting was called to order at 6:30 p.m. by Mayor Blair and roll call was taken.

7  
8 **ROLL CALL**

9  
10 **PRESENT:** Mayor Gary A. Blair; Vice Mayor Bill O’Connor; Council Members Jeff Allebach, Jim  
11 Mahoney, Martin Harper; City Attorney Bill Reischmann; City Manager Dale Arrington; City Clerk  
12 Gloria Thomas.

13  
14 **TELEPHONICALLY:** Council Members O. William (Bill) Crippen and Kelli Marks.

15  
16 **INVOCATION/PLEDGE OF ALLEGIANCE**

17  
18 The Invocation was given by Council Member Harper followed by the Pledge of Allegiance.

19  
20 **1. ABSENCES:**

21  
22 None at this time.

23  
24 **2. PRESENTATIONS/PROCLAMATIONS:**

25  
26 None at this time.

27  
28 **3. CITIZEN COMMENTS:**

29  
30 None at this time.

31  
32 **4. CONSENT AGENDA:**

- 33
- 34 A. Rhode Island and Leavitt Ave Traffic Circle Engineering Services
- 35 C. Blue Springs Nutrient Reduction (Holly Ave Project)-Change Order No. 9
- 36 D. Amendment No. 1 to Sensus Advanced Metering Infrastructure (AMI) Agreement
- 37 E. One Year Renewal to the Interlocal Agreement for Distribution of Proceeds of Local
- 38 Option Fuel Tax for September 1, 2020 through August 31, 2021
- 39 F. Authorize 8 Truck Leases through Enterprise Fleet Management and Adopt Budget
- 40 Amendment Resolution No. 119-20
- 41 G. Approve 07-28-2020 Regular Council Meeting Minutes
- 42

43 Vice Mayor O’Connor requested that Consent Agenda Item 4B be pulled from the Consent Agenda.

44  
45 **Council Member Allebach moved to approve the Consent Agenda items 4 A, C,**  
46 **D, E, F, G, seconded by Vice Mayor O’Connor, the motion passed by unanimous**  
47 **7/0 roll call vote of the City Council.**

- 48
- 49 B. Historic Tree Removal Permit for Property Located at 830 S. Volusia Ave

1 Vice Mayor O'Connor asked if the property owners at 830 S. Volusia Ave. were aware that the removed  
2 trees were considered historic. He recommended that if the owners of the property knew the trees were  
3 historic then education regarding removal of historic trees should be implemented throughout the City.  
4

5 Becky Mendez, Development Services Director stated that she was unaware if the business owners knew  
6 the removed trees were historic. She noted that any tree removal on commercial property requires a permit.  
7 Ms. Mendez stated that in this situation, the tree removal was necessary for health safety issues.  
8

9 Council Member Mahoney suggested for future reference that items such as this are not placed on the  
10 Consent Agenda.  
11

12 **Vice Mayor O'Connor moved to approve Consent Agenda item 4B, Tree Removal**  
13 **Permit #305-20-2017, seconded by Council Member Mahoney, the motion passed**  
14 **by a unanimous 7/0 roll call vote of the City Council.**  
15

16 **5. ORDINANCES – FIRST READING:**  
17

18 \*\*\*\*\*Emergency Ordinance\*\*\*  
19

- 20 A. **Ordinance No. 633** An emergency ordinance of the City of Orange City, Florida,  
21 reenacting the requirement for face coverings for indoor locations in order to  
22 control the spread of COVID-19; providing for penalties and enforcement;  
23 providing for applicability and conflict; providing for severability; and providing  
24 an effective date.  
25

26 Mr. Reischmann read the title of Ordinance No. 633 into the record.  
27

28 **Council Member Allebach moved to approve Ordinance No. 633, seconded by**  
29 **Council Member Crippen.**  
30

31 Council Member Crippen reported on statistics regarding mask mandates throughout the Country.  
32

33 Council Member Mahoney stated that it was a contentious decision but even now he does not think it is a  
34 difficult one. He read from the American Association of Medical Colleges regarding national guidance on  
35 face coverings.  
36

37 Council Members provided comments regarding the extension of Ordinance No. 633.  
38

39 **The motion passed by 6/1 roll call vote of the City Council, with Vice Mayor**  
40 **O'Connor voting “no.”**  
41

42 **6. PUBLIC HEARING/ORDINANCES SECOND & FINAL READING:**  
43

44 None at this time.  
45

46 **7. RESOLUTIONS:**  
47

- 48 A. **Resolution No. 120-20** A resolution of the City Council of the City of Orange City,  
49 Florida, appointing a member to fill seat #3 on the Orange City Planning

1 Commission for a term to expire on December 31, 2020: repealing all resolutions or  
2 parts of resolutions in conflict therewith; and providing for an effective date.

3  
4 Mr. Reischmann read the title of Resolution No. 120-20 into the record.

5  
6 Mayor Blair noted that Amy Young withdrew her application for consideration.

7  
8 **Council Member Mahoney moved to appoint Ernesto Jimenez to the Planning**  
9 **Commission and approve Resolution No. 120-20, seconded by Council Member**  
10 **Harper, the motion passed by unanimous 7/0 roll call vote of the City Council.**

11  
12 **8. DISCUSSION AND ACTION:**

13  
14 A. City Clerk Recruitment Process

15  
16 *Item 8A was presented after 8B due to Mr. Wiggins delayed arrival.*

17  
18 Jeremy Wiggins, Human Resources/Risk Manager, came forward to provide a PowerPoint presentation  
19 (a copy of which is attached and becomes a permanent part of these minutes.) Mr. Wiggins described the  
20 recruitment process needed for a new City Clerk. He stated that Gloria Thomas, City Clerk has indicated  
21 that she will be retiring on October 1, 2020. Mr. Wiggins recommended both internal and external  
22 recruitment to create a more diverse pool of applicants.

23  
24 Mr. Wiggins discussed various websites to advertise the position, City Clerk pay grades, as well as  
25 included benefits.

26  
27 Mr. Wiggins stated that staff recommends Council post the City Clerk position for one month, from  
28 August 26 to September 25, both internally and externally with a hiring range of \$62,171.71 to  
29 \$104,098.50. Staff also recommends minor revisions to the job description to include responsibilities  
30 defined by City Charter.

31  
32 A discussion ensued that pertained to required credentials, experience, pay range, and the internal/external  
33 search for a new City Clerk.

34  
35 B. SRF Drinking Water Agreement No. 642000 Project Closeout-Amendment No. 6

36  
37 Migdalia Hernandez, Public Works Director, came forward to deliver a PowerPoint presentation (a copy  
38 of which is attached and becomes a permanent part of these minutes.) Ms. Hernandez reported that on  
39 December 8, 2015, the City entered into a Drinking Water State Revolving Fund (SRF) Financial  
40 Assistance Agreement with the Department of Environmental Protection. The agreement authorized a  
41 funding amount of \$11,726,613, which excluding Capitalized Interest and including Principal Forgiveness  
42 calculates as \$9,967,621.

43  
44 Ms. Hernandez stated that the Drinking Water Improvements projects completed under this Agreement  
45 were Pipe Rehabilitation, Looping, Well #3R, and Water Plants Treatment Facilities Upgrades. She also  
46 provided a summary of amendments.

47  
48 Ms. Hernandez stated that staff recommends Council approval of SRF DW642000 Loan Agreement Final  
49 Amendment No. 6.

1 A question and answer forum ensued between Ms. Hernandez and City Council regarding to the free  
2 money the City will be receiving and resources needed to use a GPR system,  
3

4 **Vice Mayor O’Connor moved to approve SRF Drinking Water Agreement No.**  
5 **642000 Project Closeout-Amendment No. 6, seconded by Council Member**  
6 **Mahoney, the motion passed by unanimous 7/0 roll call vote of the City Council.**  
7

8 **9. REPORTS:**  
9

10 **A. City Manager**  
11

12 Ms. Arrington reported that the Florida Department of Transportation (FDOT) would not proceed with  
13 the work that was requested to install new LED lights at high volume intersections on Volusia Avenue  
14 prior to proffering the City with a maintenance agreement. Currently, the City is reimbursed every year  
15 for maintaining the street lights from FDOT and contracts with Volusia County to do so. FDOT would  
16 not release the agreement until signed, in order, to allow FDOT to construct the lights. Ms. Arrington  
17 stated that after a deadlock, she decided to sign the agreement that would allow FDOT to construct the  
18 lights, and FDOT agreed to sign an updated maintenance agreement.  
19

20 Ms. Arrington reported that the City has received the first federally funded sub award grant agreement for  
21 reimbursement pertaining to COVID-19 expenses. Ms. Arrington requested a motion to authorize the  
22 Mayor to delegate authority to the City Manager, to sign and execute all sub award agreements for matters  
23 related to COVID-19.  
24

25 **Council Member Allebach moved to authorize the Mayor to delegate authority to**  
26 **the City Manager, to sign and execute all sub award agreements on behalf of the**  
27 **City of Orange City for matters related to COVID-19, seconded by Council Member**  
28 **Mahoney, the motion passed by a unanimous voice vote of the City Council.**  
29

30 Ms. Arrington stated that she would like to purchase ultraviolet treatment systems for air conditioning  
31 systems throughout City buildings. She noted that the cost will be under \$25,000. Research is still being  
32 conducted as to the type of system, however, either system will produce cleaner air quality. Ms. Arrington  
33 stated that the CARES Act may refund the cost.  
34

35 A discussion ensued that pertained to purchasing air conditioning treatment systems that will connect to  
36 the air ducts.  
37

38 Ms. Arrington stated that the State of Florida discourages groups of 10 or more. The State leaves it to the  
39 local government’s discretion pertaining to the management of special events. She requested direction  
40 from Council regarding how the City should handle the upcoming yearly scheduled special events.  
41

42 A discussion ensued between Council and the City Attorney regarding encouraging events during this  
43 time. It was decided to add this item on to a future agenda.  
44

45 Mayor Blair requested a pull lever on the shower faucet at Mill Lake Park.  
46

47 **B. City Clerk**  
48

49 No report.

1 C. City Attorney

2

3 No report.

4

5 **10. NEW BUSINESS:**

6

7 None at this time.

8

9 **11. APPROVAL OF MINUTES:** *(See Consent Agenda)*

10

11

12 **12. COUNCIL & MAYOR'S COMMENTS AND REPORTS**

13

14 Council Member Crippen stated that the River of Lakes meetings are taking place via Zoom. He reported  
15 that outside sponsorship will be sought for additional brochures and the Sanford River Walk will be  
16 extended to the St. John's River Bridge.

17

18 Council Member Marks reported a food drive thru at the Orange City Methodist Church on Thursday or  
19 Friday. She noted that this event will be open to the citizens in DeLand who have fallen victim to the  
20 recent tornados.

21

22 Vice Mayor O'Connor stated that at this time, sitting on the dais and making decisions regarding City  
23 business is hard due to the COVID situation. He stated that the Council tries to make the best decisions  
24 for the good of the City.

25

26 Council Member Allebach stated that he is hopeful that the mask mandate will help stop the spread of the  
27 virus.

28

29 Council Member Mahoney stated that on his walks from his home to Mill Lake Park, he has observed  
30 Park and Rec employees traveling throughout and staying busy. Referring to Vice Mayor O'Connor's  
31 comments regarding decision making as a Council Member, he stated that this is trying times. Council  
32 Member Mahoney stated that sometimes leadership is not popular but if the Council is confident in their  
33 decisions, then they are doing well in serving the community.

34

35 Council Member Harper commented on the hurricane that recently hit Texas and Louisiana. He noted that  
36 everyone should get their flu shots and wear a mask in order to prevent the spread of the flu. He  
37 complimented staff and stated that although there are many obstacles, progress is being made.

38

39 Mayor Blair stated that the meeting was great through the remote challenges. He complimented staff and  
40 stated that Ms. Hernandez is doing a wonderful job regarding the water system. Mayor Blair stated that  
41 everyone should stay healthy.

42

43 **13. ADJOURN:**

44

45 **Vice Mayor O'Connor moved to adjourn the City Council meeting, seconded by**  
46 **Allebach, the meeting was adjourned by a unanimous voice vote of the City**  
47 **Council.**

48

49 There being no further business, Mayor Blair adjourned the meeting at 8:34 p.m.

1  
2  
3  
4  
5  
6  
7

**RESPECTFULLY SUBMITTED:**

---

Melani Beringer  
CMC, Deputy City Clerk

**APPROVED ON:**

**09-09-2020**

Date