MINUTES OF THE CITY OF ORANGE CITY HISTORIC PRESERVATION BOARD
REGULAR MEETING, held on Thursday, January 17, 2019 at 5:00 p.m. in the Development Services
Department Conference Room, City Hall, 205 E. Graves Avenue, Orange City, Florida.

1. CALL TO ORDER
Vice-Chairman Marsolek called the meeting to order at 5:06 p.m., and roll call was taken.

2. ROLL CALL
PRESENT: Vice-Chair Ted Marsolek, Tom Eidel, and Donna Cobb; City Staff: Kimberly Reading
(Planner 1), Carol McFarlane (City Planner); ABSENT: Chairman Kerry Donaway and Emil Scipioni.
   A. Election of Board Officers
Mrs. Reading read a statement from Chair Donaway, who asked to be reappointed as Chair. Vice-
Chair Marsolek called for nominations. Member Eidel asked how long Member Donaway had served
as Chair. Mrs. Reading responded that she has served for two years. The Board did not hold elections
in 2018. Member Eidel nominated Donna Cobb for Chair. Member Cobb accepted the nomination.
Vice-Chair Marsolek nominated Kerry Donaway. By majority vote of the members present, Donna
Cobb was elected Chair for a term of one year. Vice-Chair Marsolek called for nominations for Vice-
Chair. Member Cobb nominated Tom Eidel. Tom Eidel nominated Ted Marsolek. Ted Marsolek
declined the nomination. By a majority vote of the members present, Tom Eidel was elected as Vice-
Chair for a term of one year. The meeting continued with Chair Cobb presiding.

3. APPROVAL OF MINUTES
   A. Minutes dated December 20, 2018
   Member Marsolek made a motion to approve the minutes of December 20, 2018
   as presented, seconded by Member Eidel and passed by a unanimous vote.

4. OLD BUSINESS
   A. Orange City Memory Day February 21, 2019 – Planning
Mrs. Reading introduced the agenda item and provided a status update for the project timeline. She
noted the postcards were not sent out because the printing and postal cost were too high. Mrs.
Reading recommended seeking bulk-rate postage next time. The Board discussed having local news
cover the event and have a staff member take photos at the event. Staff gave a list of all presenters
who have confirmed to be at the event: Bill Crippen – historic reenactment, Shaina Moore – Historic
preservation student, Orange City Fire Department, Alan James – Central Florida Metal Detectors
Club, Tom Roberts – author and historian, Barry and Marilyn Meyers – Hollywood Cemetery. Other
potential participants include the Atchley family and the VIA Orange City Woman’s Club. Mrs.
Reading suggested the Board reach out to local collectors and Orange City Elementary to see if they
would like to participate. The Board discussed refreshments, decorations, and setup schedule. Chair
Cobb suggested the Board meet to select historic artifacts to bring for show and tell. A final planning
meeting was tentatively set for March 7, 2019 at 5:45 at the Albertus Cottage.
B. 2019 Planning and Goal Setting
Mrs. Reading introduced the item, noting the Board annually adopts goals to ensure the Board meets their purpose and intent as established in the Code of Ordinances. Staff presented a draft set of goals at the last meeting. The Board asked staff to prepare a final draft for approval at this meeting. Chair Cobb called for discussion. No comments were made.

Member Marsolek made a motion to approve the 2019 Goals of the Orange City Historic Preservation Board as presented, seconded by Member Eidel and passed by a unanimous vote.

5. NEW BUSINESS

6. STAFF/BOARD COMMENTS
Member Marsolek notified the Board that he heard a proposal at the last City Council to name the new skate park at Coleman Park for the late City Councilwoman Evelyn Robinson. Council also approved a $5.7 million infrastructure improvement project for the Holly Avenue and the land surrounding Mill Lake.
Chair Cobb mentioned the unsightly appearance of the former Dickinson property that was damaged by fire in 2017 and asked for an update. Staff responded that the owner has not submitted permits for the repair of the structure yet. It has been some time since staff communicated with the owner, but at that time, the owner expressed an intent to restore the home.
Mrs. Reading invited the Board to attend the February 5, 2019 Planning Commission meeting at 6:00pm where the City Attorney will give a lesson on the Florida Sunshine Laws. Mrs. Reading encouraged the Board to complete the approved 2019 Goals so that the Board can explore new projects, like Member Marsolek’s idea to host a Zombie Walk. Mrs. Reading showed before and after photos of a 1940s rehabilitation at 410 S. Orange Avenue. The Board recommended the property for curb appeal award.
Member Marsolek asked about the status of the property at 301 N. Oak Avenue. Staff responded that a building permit for interior renovation was issued today. The permit did not include any exterior renovation, except for the roof.

7. CITIZEN COMMENTS
None

8. ADJOURNMENT
With there being no further business, Chair Donaway called for a motion to adjourn.

Member Marsolek made a motion to adjourn, seconded by Member Eidel. The motioned passed by unanimous vote. The meeting adjourned at 6:07 pm.
RESPECTFULLY SUBMITTED:

Kimberly Reading
City of Orange City, Planner

[Signature]

APPROVED ON

March 21, 2019