

1 **MINUTES OF THE CITY OF ORANGE CITY HISTORIC PRESERVATION BOARD**
2 **REGULAR MEETING**, held on Thursday, April 18, 2019 at 5:00 p.m. in the Development Services
3 Department Conference Room, City Hall, 205 E. Graves Avenue, Orange City, Florida.
4

5 **1. CALL TO ORDER**

6 Chairman Cobb called the meeting to order at 4:57 p.m. Roll call was taken.
7

8 **2. ROLL CALL**

9 **PRESENT:** Chairman, Donna Cobb, Vice–Chair Tom Eidel, Ted Marsolek, Emil Scipioni, and Maribeth
10 Burke; City Staff: Kimberly Reading (Planner 1), Joseph Ruiz (Senior Planner); **ABSENT:** None
11

12 **3. APPROVAL OF MINUTES**

13 A. Minutes dated March 21, 2019

14 **Member Marsolek made a motion to approve the minutes of March 21, 2019 as**
15 **presented, seconded by Member Eidel and passed by a unanimous vote.**

16 **4. OLD BUSINESS**

17 A. Historic Walking Tour - Update

18 Mrs. Reading introduced the agenda item, noting the Board agreed to postpone the date for the
19 walking tour to go-live until August 2019. Mrs. Reading gave a brief status of the site entries, noting
20 three are complete, 13 are in process, and 20 have no data entered. Member Burke was assigned six
21 sites from the historic sites not entered yet. Chairman Cobb volunteered to work on the new African
22 American resources, with the help of Mrs. Reading. Staff gave a brief introduction on entering and
23 editing a site on TheClio.com, and suggested a one-on-one meeting with those still requiring
24 assistance with creating entries.
25

26 **5. NEW BUSINESS**

27 A. National Preservation Month – May 2019

28 Mrs. Reading suggested the Board participate in National Preservation Month by recognizing
29 significant historic places in Orange City. #ThisPlaceMatters is a social media campaign created by
30 the National Trust for Historic Preservation. Mrs. Reading recommended this program because it is
31 easy to participate. Simply post a photo on any social media platform (Twitter, Facebook, Instagram,
32 etc.) and attach the hashtag #ThisPlaceMatters. The city also has the hashtag #HistoricOrangeCity
33 for the historic area. The Board agreed to participate, but recognized time is too limited to generate
34 a good amount of publicity. Mrs. Reading suggested the Board post photos on their personal pages
35 using the hashtags, but also send them to her for use on the City’s social media pages.
36

37 **6. STAFF/BOARD COMMENTS**

38 Mr. Ruiz recommended the Board consider hosting Memory Day annually, so that each Board
39 Member be able to participate. Mrs. Reading suggested the Board consider ways to change up the
40 program to make it new and interesting. Mr. Ruiz suggested the event could be held outside at Mill

1 Lake Park. Member Marsolek applauded the new gray paint color of the home at 128 N. Oak Avenue.
2 Member Eidel voiced concern for the construction debris strewn around the site, spilling into the
3 alley, presenting a nuisance to the adjacent property owners. Mrs. Reading stated she would contact
4 the owner to remind him of the Board's conditions of approval and the need to maintain the site.
5 Chairman Cobb stated that she does not want the Board to lose sight of creating Historic Design
6 Guidelines. She suggested the Board place them next on the Board's list of upcoming projects.
7 Member Burke asked why the Board is not developing Design Standards vs. Design Guidelines.
8 Mrs. Reading stated the Orange City community has not supported an ordinance that burdens the
9 home owners with Preservation Standards and a process to issue Certificates of Appropriateness.
10 The Board hopes the community will appreciate the guidelines and eventually design standards will
11 be developed too. Chairman Cobb suggested the Board send out Thank You notes to those who
12 participated in the Memory Day event. She offered to bring in cards to have everyone sign. Chairman
13 Cobb stated she would be attending the Certified Local Government training next week. Mrs.
14 Reading will also be attending.

15
16 **7. CITIZEN COMMENTS**

17 None

18
19 **8. ADJOURNMENT**

20 With there being no further business, Chair Eidel called for a motion to adjourn.

21 **Member Scipioni made a motion to adjourn, seconded by Member Marsolek.**

22 **The motioned passed by unanimous vote. The meeting adjourned at 6:02 pm.**

23
24 **RESPECTFULLY SUBMITTED:**

APPROVED ON

25
26 Kimberly Reading
27 City of Orange City, Planner