MINUTES OF THE CITY OF ORANGE CITY HISTORIC PRESERVATION BOARD
REGULAR MEETING, held on Thursday, May 16, 2019 at 5:00 p.m. in the Development Services Department Conference Room, City Hall, 205 E. Graves Avenue, Orange City, Florida.

1. CALL TO ORDER
Member Marsolek called the meeting to order at 5:04 p.m. Roll call was taken.

2. ROLL CALL
PRESENT: Chair - Donna Cobb (arrived at 5:05 p.m. and presided over the meeting), Vice Chair - Tom Eidel (arrived at 5:20 p.m.), Ted Marsolek, Emil Scipioni, and Maribeth Burke; City Staff: Kimberly Reading (Planner 1), Carol McFarlane (City Planner); ABSENT: None.

3. APPROVAL OF MINUTES
   A. Minutes dated April 18, 2019
   Member Marsolek made a motion to approve the minutes of April 18, 2019 as presented, seconded by Member Scipioni and passed by a unanimous vote.

4. OLD BUSINESS
   A. Historic Walking Tour - Update
   Chair Cobb began by thanking Members Scipioni and Burke for completing training with staff and reviewing the online tutorials published by The Clio. Chair Cobb noted the Board’s deadline to complete draft entries is July 18, 2019. This will allow time to review entries for the walking tour to go-live in August 2019. Member Scipioni asked what it will mean to “go-live”. Mrs. Reading explained that the Chair, or her designee, will give a brief presentation to City Council highlighting the walking-tour entries, including accessing the site on the overhead projector for City Council members and the audience to see the online tour. The intent is to debut the walking-tour around the time of the City’s 138th Birthday. Mrs. Reading encouraged the Board to get the site entries uploaded sooner than later, as staff requires time to review entries for final update.

5. NEW BUSINESS
   None.

6. STAFF/BOARD COMMENTS
   Mrs. Reading apologized for not getting the photos online for the National Preservation Month Campaign, #ThisPlaceMatters. She encouraged the Board to continue posting and sharing photos on social media outlets of significant historic places using the hashtags #ThisPlaceMatters, #HistoricOrangeCity #OrangeCityFL. Member Marsolek called attention to the calendar for the October Halloween Block party. He suggested taking a poll of the community for interest in hosting a Zombie Walk. He suggested the Board dress as zombies and walk around the crowd taking the poll. Mrs. Reading suggested this was a good opportunity to interact with the public. Chair Cobb
shared that she and Mrs. Reading attended the Certified Local Government training in DeLand at the end of April. It was highly educational and she came away with several good ideas for the Board including an update to the City’s cultural resource inventory. Mrs. Reading provided a Code of Ethics handout to the Board she received at the CLG training. She applauded the Board for the good work they are doing for Orange City. Mrs. Reading noted her takeaway from the training was that she wanted to provide additional educational opportunities for Board members to learn the tools of the trade as Preservation Board members so the Board may continue to engage the public in historic preservation, teach them what it means to participate in preservation and demonstrate how preservation is an economic benefit for the community. Chair Cobb thanked Mrs. Reading for her participation in an interview recently with historic property owner, Marilyn Stisser, 800 E. French Avenue. Member Eidel applauded Mrs. Reading’s diplomatic approach to the interview and commended her knowledge of the subject. Chair Cobb reminded the Board to visit the Police Station to get their City Identification Cards.

7. CITIZEN COMMENTS
   Bernardo Martinez, new owner of 226 S. Volusia Avenue, introduced himself. He stated he has big dreams for his property, but wanted to do work that is suitable to the historic area of the city. He expressed a desire to get involved and help the Board. The Board welcomed Mr. Martinez to return to the Board meetings anytime.

8. ADJOURNMENT
   With there being no further business, Chair Cobb called for a motion to adjourn.
   Member Burke made a motion to adjourn, seconded by Member Marsolek.
   The motioned passed by unanimous vote. The meeting adjourned at 5:28 pm.

RESPECTFULLY SUBMITTED:                 APPROVED ON

Kimberly Reading
City of Orange City, Planner