MINUTES OF THE CITY OF ORANGE CITY HISTORIC PRESERVATION BOARD
REGULAR MEETING, held on Thursday, January 16, 2020 at 5:00 p.m. in Council Chambers, 201 N. Holly Avenue, Orange City, Florida.

1. CALL TO ORDER
Vice Chair Eidel called the meeting to order at 5:07 p.m. and lead the Pledge of Allegiance. Roll call was taken.

2. ROLL CALL
PRESENT: Vice Chair Tom Eidel; Board Members Ted Marsolek and Anthony Pupello; City Planner Carol McFarlane; Planner 1 Kimberly Reading; ABSENT: Chair Donna Cobb and Board Member Maribeth (Nicki) Burke.

3. APPROVAL OF MINUTES
Dated December 19, 2019
Member Pupello made a motion to approve the minutes dated December 19, 2019, seconded by Member Marsolek. The motioned passed by unanimous vote.

4. NEW BUSINESS
A. Election of Officers for 2020
Mrs. Reading introduced the agenda item, outlining the procedures for nominating and electing officers as provided for in Roberts Rule of Order. Vice Chair Eidel called for nominations for Chair. Member Marsolek nominated Donna Cobb. Vice Chair Eidel seconded the nomination. Hearing no other nominations, Vice Chair Eidel called for the vote and by a unanimous vote, Donna Cobb was re-elected as Chair. Vice Chair Eidel called for nominations for Vice Chair. Vice Chair Eidel nominated Member Pupello and explained the duties of the Vice Chair. Member Pupello accepted the nomination. Vice Chair Eidel called for the vote. By unanimous vote, Anthony Pupello was elected as Vice Chair and took the floor.

B. 2020 Goals of the Orange City Historic Preservation Board
Mrs. Reading introduced the agenda item, explaining the draft set of 2020 Goals presented had been prepared following recommendations of the Board at the December 19, 2019 meeting. Staff recommended the Board approve the draft 2020 Goals of the Historic Preservation Board as written.

Member Marsolek made a motion to approve the 2020 Goals of the Historic Preservation Board, seconded by Member Eidel. The motioned passed by a unanimous roll call vote.

C. Planning for Presentation to City Council
Mrs. Reading introduced the agenda item, summarizing the Board’s previously stated intent to present a sample of the Walking Tour to City Council at the February 11, 2020 meeting of City Council. Staff
informed the Board that the City Manager has requested the presentation include an update to Council of the Board’s action since the last presentation in May 2018. Staff included a copy of the previous presentation in the staff report to aide in preparation of the presentation. The deadline for submitting the presentation to staff is January 31, 2020.

(Chair Cobb arrived 5:21 p.m.)

Chair Cobb stated she had begun to draft an outline for the presentation, and asked if Board Members recalled specific items they felt should be include in the report, to please forward them by email.

5. **OLD BUSINESS**

   A. **Historic Walking Tour - Update**

   Mrs. Reading provided a detailed update of the status of site entries scheduled for inclusion in the first debut of the walking tour. Two of the planned ten sites must be revised because the content is a direct copy of the text being published in the upcoming 5th edition of the book “Our Story of Orange City, Florida”. Once these entries are revised, the tour can be produced. The current entries are along East Graves and North Oak Avenues, which make for a simple and efficient walking tour. Chair Cobb hoped to be able to provide a demo of the tour at the presentation to City Council. Staff intends to have the 10 sites completed for the tour to be available at that time.

6. **STAFF/BOARD COMMENTS**

   Mrs. Reading notified the Board that the quarterly newsletter has been published and includes an article prepared by Member Marsolek about the Orange City historical figure, Mr. Thornton, titled “Stilt-Man Remembered”. Mrs. Reading congratulated the Board on completing the Local Register Listing of the Coleman house, which was adopted by resolution at the last City Council meeting. Member Marsolek asked to place a discussion on the agenda for the placement of historic markers on locally listed properties. Member Pupello noted that things are flowing in the direction of historic preservation in Orange City. He recognized the tremendous opportunity to connect the work of the Board with the Goals of the City Council, and to highlight those community oriented efforts during the presentation.

7. **CITIZEN COMMENTS**

   None

8. **ADJOURNMENT**

   With there being no further business, Chair Cobb called for a motion to adjourn.

   **Vice Chair Pupello made a motion to adjourn, seconded by Member Marsolek.**
   The motioned passed by unanimous vote. The meeting adjourned at 5:44 pm.

RESPECTFULLY SUBMITTED:  APPROVED ON