

1 longevity of the markers. Mrs. Reading provided information about two vendors recommended by
 2 the National Register of Historic Places. Both vendors offer discount programs for Historic Boards,
 3 with additional discounts for establishing a reoccurring marker program. The Board agreed on a
 4 10"x7" oval plaque with Town Hall image in the center, a serial number, date of construction, the
 5 words "Orange City" across the top and "Local Historic Register" along the bottom. This layout to
 6 be submitted to the City Council for final approval. Mrs. Reading clarified the terms of the program
 7 to clearly state how eligibility is obtained. Mrs. Reading noted the current Local Historic Register
 8 applications would be modified for the purpose of creating a Historic Marker application. City owned
 9 locations to be included in the Historic Marker Program were discussed. The locations determined to
 10 be significant and suited for this program include: Town Hall, Clerk's office, Shuffleboard
 11 Courts and Club house, Orange City Utility Building and the All Souls Cottage.

12 **Chair Donna Cobb made a motion to recommend to City Council that the**
 13 **owner should be responsible for purchasing the plaque once approved for the**
 14 **Historic Marker Program, seconded by Member Ted Marsolek. The motioned**
 15 **passed by unanimous vote.**

16
 17 **6. STAFF/BOARD COMMENTS**

18 After eight years of continuous service, Member Ted Marsolek submitted his resignation from the
 19 Orange City Historic Preservation Board. He read a prepared statement thanking the Board for the
 20 opportunities presented to him during his tenure and wishing the Board longevity and success. Mrs.
 21 Mendez presented Ted Marsolek with a framed certificate of appreciation. The Board, Mayor Gary
 22 Blair and staff expressed their sincere appreciation for Mr. Marsolek's contributions, time and
 23 dedication to the preservation of Orange City history and wished him well.

24
 25 **7. CITIZEN COMMENTS**

26 Former Board member Kerry Conway, expressed gratitude for Member Marsolek's work and the
 27 support he had offered the community to preserve the history of Orange City.

28
 29 **8. ADJOURNMENT**

30 With there being no further business, Chair Cobb called for a motion to adjourn.

31 **Chair Donna Cobb made a motion to adjourn, seconded by Member Eidel.**
 32 **The motion passed by unanimous roll call vote. The meeting adjourned at**
 33 **6:17 pm.**

34
 35 **RESPECTFULLY SUBMITTED:**

APPROVED ON

36
 37 Kimberly Reading
 38 City of Orange City, Senior Planner

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