MINUTES OF THE CITY OF ORANGE CITY HISTORIC PRESERVATION BOARD
REGULAR MEETING, held on Thursday, November 19, 2020 at 5:00 p.m. in Council Chambers, 201
N. Holly Avenue, Orange City, Florida.

1. CALL TO ORDER
Chair Donna Cobb called the meeting to order at 5:00 p.m. The Pledge of Allegiance was recited followed
by roll call.

2. ROLL CALL
PHYSICALLY PRESENT: Chair Donna Cobb; Vice Chair Tom Eidel; Members Daniel Mendoza;
Senior Planner Kimberly Reading and Planner I Renee Moody
TELEPHONICALLY PRESENT: James Nolan
Absent: Member Shawn Pupello

Vice Chair Tom Eidel made a motion to allow Member James Nolan to be
telephonically present, seconded by Member Daniel Mendoza. The motioned passed by
unanimous vote.

3. APPROVAL OF MINUTES
Dated September 17, 2020
Vice Chair Tom Eidel made a motion to approve the minutes dated September
17, 2020, seconded by Member Daniel Mendoza. The motioned passed by
unanimous vote.

4. OLD BUSINESS

A. Historic Walking Tour Phase Two Planning
Chair Cobb introduced the agenda item. Kim Reading summarized status of the walking tour and
original goal of expanding the walking tour to include new and diverse resources, including areas
around Mill Lake. Mrs. Reading observed during the soft launch that there are lots of empty areas
already on the tour that could be filled. Staff provided a map with potential route options. Mrs.
Reading explained pros and cons of each proposed route and reiterated the intent of the tour to be
inclusive and to help draw attention to the significance of historical structures in Orange City. After
general discussion, Mrs. Reading suggested each member choose one property to research. The Board
selected properties on Thorpe Ave and University Ave.

Vice chair Tom Eidel will research the Banks House 339 E University Av., Member Daniel Mendoza
volunteered to research the Methodist church at 396 E. University Av., Chair Donna Cobb
volunteered to research Snowflake Cottage 459 E University and to reach out to former occupant of
221 N. Thorpe. Absent members will be emailed by Mrs. Reading concerning which locations they
would like to research.
5. **STAFF/BOARD COMMENTS**

Mrs. Reading responded to a request for shirts with Orange City logo. Permission was received from the City Manager to obtain the shirts. Members were directed to an online catalogue and asked to provide the kinds of shirts from the catalogue that they would like so that the city could purchase the shirts. Members will be required to reimburse the city for the cost. Members were also reminded that Board Members can obtain their City ID’s at the police station at their convenience.

At the October 27, 2020 City Council Meeting the City Council approved the Historic Marker Program. Mrs. Reading presented the approved Historic Marker Program Application to the Board.

After the October City Council meeting, Mrs. Stisser, 800 E. French Ave, contacted Mrs. Reading and made inquiry for listing her property on the National Registry of Historic Places. Mrs. Reading informed Mrs. Stisser that, if the Board so desires, staff can write a letter of recommendation on her behalf.

**Vice Chair Tom Eidel made a motion to provide a letter of recommendation to Mrs. Stisser, seconded by Member Daniel Mendoza. The motioned passed by unanimous vote.**

Mrs. Reading informed the Board that at the December meeting, Chair and Vice-Chair elections will be made, 2020 goals will be reviewed and recommendations for 2021 goals will be taken.

Vice Chair Tom Eidel revisited the issue of restoration and maintenance of trees in the right-of-way on Oak Ave. Mrs. Reading suggested a discussion with Public Works Department may be necessary and requested direction as to the Board’s intentions regarding historic trees in the right-of-way. Vice Chair Eidel expressed preservation of existing trees as the primary goal, which would enhance the value of the historic district. Mrs. Reading explained that the City has a Tree Bank Fund which may have money available. Mr. Eidel proposed to request from City Council that Tree Bank Funds be contributed toward this goal.

Chair Donna Cobb inquired if the Christmas Lighting Contest would happen this year. Mrs. Reading confirmed that the Lighting Contest will happen, the dates for voting will be December 14th to December 21st. The Board provided a brief history of the contest for new members who will participate as judges this year.

6. **CITIZEN COMMENTS**

Emil “Skip” Scipioni, 435 N. Oak Ave., stated his intent to resubmit to be part of the Historic Preservation Board. Mr. Scipioni also encourages the City to develop a maintenance plan for the remaining trees in Historic District and supports replacing trees removed from city property using
the Tree Bank Funds. He is personally concerned with Oak Ave. He is open to replacement options other than Live Oaks that may be more compatible with residential roads. Mrs. Reading shared possible concerns with placing trees in the right-of-way such as vehicular accidents, accessibility by first responders and damage to underground utilities. She suggested homeowners can plant trees on their private property close to their front lot lines to mimic street trees, which would grant a larger buffer to prevent damage to roads. Chair Cobb suggested the use of planters and root barriers employed by other municipalities to help contain trees along right-of-ways. Mrs. Reading will speak with the Development Services Director and Public Works to get an idea of what options may be discussed at a future meeting.

Kim Reading, Secretary for the VIA Orange City Woman’s Club, requested permission to use the Clio Historic Walking Tour during their launch of the 5th Edition of Our Story of Orange City, Florida on December 12, 2020. The intent is to hand out flyers designed by Ted Marsolek and direct interested individuals to use the Clio App to participate in the walking tour. She is planning to station volunteers at certain locations on the tour to speak about the history of those locations. The Board granted permission and expressed excitement that the tour would be getting more visibility.

7. ADJOURNMENT
With there being no further business, Chair Cobb called for a motion to adjourn.

Chair Donna Cobb called for a motion to adjourn, Vice Chair Ted Eidel made a motion to adjourn, seconded by Member Daniel Mendoza. The motioned passed by unanimous vote. The meeting adjourned at 6:20 pm.

RESPECTFULLY SUBMITTED:

Kimberly Reading
City of Orange City, Senior Planner

APPROVED ON

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Page 3 of 3