

Administration

City Manager/Administration

City Hall

205 E Graves Ave.

Orange City, FL 32763

Phone: 386-775-5400

Fax: 386-775-5416

The City Manager serves as the City's executive and oversees City departments. The department includes the City Manager, Human Resources, Public Information Coordinator, and Information Technology.

The City Manager's responsibilities include:

- Managing the City's business and carrying out the Council's plans and orders by coordinating the work of all the City's departments and employees.
- Enforcing City laws and applying Council policies.
- Expending funds as authorized by the City Council in the budget.
- Making recommendations to the Council on legislation, financial programs, capital improvements, policies, employment, services and other matters as requested.
- Keeping the Council informed of the city's business and financial condition.



City Manager

Dale Arrington – darrington@ourorangecity.com

Phone: 386-775-5408

Administration Staff Directory

Executive Assistant

Theresa Sheppard – tsheppard@ourorangecity.com

Phone: 386-775-5408

Human Resources/Risk Manager

Jeremy Wiggins – jwiggins@ourorangecity.com

Phone: 386-775-5457

Public Information Coordinator

Danielle FitzPatrick – dfitzpatrick@ourorangecity.com

Phone: 386-775-5410

[City of Orange City Non-Discrimination Statement/Policy](#) (PDF)